

NO. _____

AN ORDINANCE AMENDING SECTION 1-6-4 OF THE RIVER FOREST VILLAGE CODE WITH REGARD TO RULES AND ORDER OF BUSINESS

WHEREAS, the Village of River Forest (“Village”), is a non-home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, the President and Board of Trustees of the Village find that amending the rules and order of business of the President and Board of Trustees in order to clarify the rules and order of business best serves the public’s health, safety and welfare;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of River Forest, Cook County, Illinois, as follows:

SECTION 1: That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: That Section 1-6-4 of the River Forest Village Code, entitled “Rules and Order of Business,” is hereby amended to read as follows, with additions underlined and deletions struck through:

“Rule 1. Agenda: Prior to each regular meeting of the village board, the village administrator shall cause to be prepared an agenda. Said agenda shall substantially conform to the following structure:

- I. Call to order/roll call
- II. Pledge of allegiance
- III. Citizen comments
- IV. Elected official comments and announcements
- V. Consent agenda (including minutes)
- VI. Consent items for separate consideration
- VII. Recommendations of B boards, commissions and committees reports
- VIII. Unfinished business
- IX ~~VIII~~. New business

IX. Executive session and any action on executive session items

XI. Adjournment

Rule 2. Voting: The ayes and nays shall be taken and recorded in the minutes in the case of the passage of all ordinances for whatever purpose, and of any resolution or motion creating a liability against the village, or for the expenditure or appropriation of its monies, or at the request of any member. A concurrence of a majority of all members then holding office on the village board, including the president, shall be necessary to the passage of same, unless otherwise required by law. In all cases where a motion is entered into the minutes, the names of the member moving and seconding shall be entered.

In addition, the village administrator shall prepare a consent agenda for each regular meeting containing proclamations, unanimous recommendations of committees or commissions, resolutions, monthly staff reports or motions which require only a simple majority vote for passage. The administrator shall not include on such agenda any item which requires more than a simple majority vote for passage. Failure of the president or any trustee to object to the inclusion of any item or items on such agenda shall constitute unanimous consent by the corporate authorities to taking a single vote by yeas and nays on the various items on such agenda. Upon objection by the president or any trustee to the inclusion of any item on such agenda, such item shall be removed from the consent agenda. In the absence of objection or after such removal, the various items on the consent agenda shall be voted on by the trustees, and if necessary the president, in a single vote by yeas and nays. The record of the meeting shall reflect the names of those voting "yea" and of those voting "nay" with respect to each item on the consent agenda.

When a question is stated from the chair, every member present shall vote therein, unless excused by the president and board or unless he is personally interested in the question before the board. At the conclusion of the roll call vote, the presiding officer shall announce the results.

Rule 3. Addressing The Board: Except during the portion of the meeting dedicated to public participation, no person (other than the village administrator or, upon consent of the board, village staff) may address the board without consent of a majority of the trustees then present. The public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business mean information about village events, issues that the village has the authority to address, items listed on the agenda and items or issues previously voted on by the board or that the board has the authority to

consider or vote on in the future. The president or her/his designee shall ~~restrain-limit~~ comments to matters that are relevant to village business ~~and shall not permit repetitious comments or arguments~~. Members of the general public who wish to address the board must sign the speaker form. ~~prior to the start of the meeting~~. Any person addressing the board shall be allotted five minutes to speak, ~~with a total of thirty minutes of citizen comments speaking time being available to the public at each board meeting~~.

Rule 4. Rules May Be Suspended: These rules, except rule 2, may be temporarily suspended by a vote of two-thirds of the trustees present, but shall not be repealed, altered or amended, unless notice thereof shall have been in writing, and alteration and amendment submitted, at least one meeting prior thereto, and two-thirds of the trustees shall concur therein.

Rule 5. Expelling A Member: Any member acting or appearing in a disgraceful manner, or who uses opprobrious or insulting language to or about any member of the board, or who does not obey the order of the chair, shall be, on motion, censured by a majority vote of the members present, or expelled by a two-thirds vote of all members elected.

Rule 6. Reconsideration: A vote or question may be reconsidered at any time during the same meeting, or at the first regular meeting held thereafter. A motion to reconsider must be made by a trustee who voted on the prevailing side of the vote or question to be reconsidered. Any trustee may second a motion to reconsider. A vote or question may be reconsidered at a special meeting held prior to the next regular meeting but only if there are present at such special meeting as many members of the board of trustees as were present when the original vote was taken. Where a motion to reconsider is made at the same meeting as the passage of the original motion, it may be postponed to a later date certain the next regular meeting. Where a motion to reconsider is to be made at a different meeting than the passage of the original motion original vote, the trustee intending to make a motion to reconsider shall inform the president no less than three business days prior to after the next regular or special meeting when re the motion to reconsider may be made original vote was taken.

Rule 67. Presiding Officer To Decide: The presiding officer shall decide all questions of order. In all cases not otherwise provided by law or ordinance, the village board shall be guided by parliamentary law as contained in "Robert's Rules Of Order" and any amendments thereto."

SECTION 3: That all ordinances, or parts of ordinances in conflict with this Ordinance, are hereby expressly repealed.

SECTION 4: That each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 5: That this Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law. ~~immediately upon its passage as provided in 65 ILCS 5/1-2-4 given the urgency of the matters addressed herein.~~

ADOPTED this ____ day of _____, 2019, by ~~no less than a vote of two-thirds (2/3) of~~ the Village President and Board of Trustees pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2019.

Catherine Adduci, Village President

ATTEST:

Kathleen Brand-White, Village Clerk